

**Northampton Town Centre BID discretionary parking scheme**

**Application form**

**NAME:**

**EMPLOYER:**

**Standard Weekly hours (excl O/Time)**

**Vehicle Registration 1:**

**Vehicle registration 2:**

**I would like my discount to start from**

**I wish to apply for** (Tick which applies)

**\***Reduced Daily parking charges (20% reduction)

**Daily parking charges must be paid for at an exit barrier NOT at a pay station if you go to a pay station your discount will NOT be applied**

**\*\*Season ticket – Payment pro forma must be completed**

One Month Season Ticket £95.04

Two Month Season Ticket £190.08

Three Month Season Ticket £285.12

\*Customers selecting the reduced tariff discount, the discount will be applied for 3 months from the selected start date. A reminder will not be issued, and a new application will need to be submitted prior to the period expiring

\*\*Customers selecting the season ticket, the discount will be applied for the period selected from the selected start date. A reminder will not be issued, and a new application will need to be submitted prior to the period expiring

**Supporting Evidence:**

When emailing in your application please ensure you also include

* A copy of your latest payslip
* The payment pro forma for season ticket applications

I confirm that I have read and understood the terms and conditions and agree to them, I am returning my application form, pay slip and payment form (if applicable) and agree to West Northants Council processing my application and payment (if applicable)

**Signed:**

**Date:**

**All applications and supporting documentation must be emailed to** [**damien.lord@westnorthants.gov.uk**](mailto:damien.lord@westnorthants.gov.uk) **and** [**peter.faulkner@westnorthants.gov.uk**](mailto:peter.faulkner@westnorthants.gov.uk)

**Terms and Conditions (subject to ongoing review)**

* The scheme is open to all businesses that pay a BID Levy
* The scheme is open to staff earning up to a maximum of £14.77 per hour
* A Levy payment should be fully up to date
* Failure to pay or maintain Levy payments will result in the immediate withdrawal of the scheme to all users within the associated business
* The scheme allows a 20% discount against standard tariffs or 20% reduction to the cost of a monthly season ticket
* Members of the scheme must park on the upper 2 floors in St Michaels car park
* Failure to park on the upper 2 floors of St Michaels car park will result in an individual’s permit being cancelled with immediate effect
* You may register up to 2 vehicles but only one can benefit from the discount at any time
* Payments for Season Tickets must be paid by card by completing the payment pro forma
* Applications can take up to 3 working days to process